

**Use [admin@milestonechurches.com](mailto:admin@milestonechurches.com) email address  
for sending E-Transfer**

*Full step by step instructions below for those not familiar with process:*

- 1. Login to Online Banking.*
- 2. Go to “Send an Interac e-Transfer”.*
- 3. Select the bank account that you want to have funds withdrawn from.*
- 4. Select the Recipient of these funds.*
- 5. You will be redirected to a new screen in order to enter the name of the Recipient.*
- 6. Enter under “Name” – Milestone Church*
- 7. Enter the following email address – [admin@milestonechurches.com](mailto:admin@milestonechurches.com)*
- 8. Enter the amount of funds that you want to donate and the date of withdrawal.*
- 9. Under “Comments” – indicate that the funds are for a DONATION/ OFFERING/TITHE etc.*
- 10. You will be asked to confirm all details of the e-Transfer. Once confirmed you will receive confirmation of the transfer.*

***May God bless you for your generosity!***